



**DEVON COUNTY COUNCIL**

To: Members of Devon County Council

County Hall  
Exeter  
EX2 4QD

17 May 2017

**Your attendance is requested at the Meeting of the Devon County Council to be held at County Hall, Exeter on Thursday, 25th May, 2017 at 2.15 pm.**

A handwritten signature in black ink that reads 'Phil Dorrey'.

Chief Executive

[Prayers will be offered by the Reverend Clive Sedgewick, Team Rector of the Axe Valley Mission Community, at **2.10pm**, prior to the commencement of the meeting. All Members are welcome to attend].

**AGENDA**

- 1 **Apologies for Absence**
- 2 **Election of Chairman**
- 3 **Appointment of Vice-Chairman**
- 4 **County Returning Officer's Report** (Pages 1 - 6)

To receive the County Returning Officer's (CS/17/19) return of persons elected as County Councillors at the election held on 4 May 2017.

- 5 **Election of Leader of the Council**
- 6 **Appointment of Deputy Leader of the Council**

**7 Cabinet Members and Allocation of Remits**

The Leader of the Council to move:

*"that the Council note that members shown in the Appendix circulated at the meeting will be appointed to hold office until the date of the Annual Meeting of the Council in 2018 together with the remits shown therein."*

**8 Minutes (Pages 7 - 14)**

To approve as a correct record and sign the minutes of the meeting held on 27 April 2017.

**9 Chairman's Announcements**

**10 Items Requiring Urgent Attention**

**11 Appointment of Committees**

Councillor Hughes to move:

*(a) that the Council adopts the Committee structure shown in the Appendices circulated at the meeting with terms of reference set out in the Council's Constitution or set out therein;*

*(b) that the Council appoints Committees, Joint Committees and Working Parties/Panels each with the total number of voting members as shown in the Appendix circulated at the meeting for the period expiring at the date of the Annual Meeting of the Council in 2018;*

*(c) that, as required by section 16(1) of the Local Government and Housing Act 1989, Members be appointed to Committees, Joint Committees, Joint Consultative Committees and Working Parties/Panels in accordance with the names notified to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats as determined at (b) above, as set out for the time being in the Appendix circulated at the meeting;*

*(d) that the Chief Executive be authorised to approve such changes to membership of the above bodies detailed in the Appendix circulated as may be notified from time to time by the relevant political group to which those seats have been allocated by the Council;*

*(e) that additional Members of Scrutiny Committees, Highways and Traffic Orders Committees, the Standards Committee and the Farms Estate Committee as detailed in the aforementioned Appendix (or to be nominated by those bodies listed thereon) be appointed for the period expiring at the date of the Annual Meeting of the Council in 2018 or as otherwise shown (subject to any change notified by the nominating body) or, in the case of parent governor representatives on the Children's Scrutiny Committee, following a ballot of eligible parent governors;*

*(f) that meetings of the Children's Scrutiny Committee, the Health & Adult Care Scrutiny Committee and the Corporate, Infrastructure and Regulatory Services Scrutiny Committee be held respectively on the dates currently shown in the Council's calendar of meetings for the People's, Health & Wellbeing and Corporate Services Scrutiny Committees (with the dates of the Place Scrutiny Committee deleted) and the current Scrutiny Budget process be reviewed with a view to making it more relevant, the Council being of the mind that the Joint Budget Scrutiny Meeting be no longer held;*

*(g) that, as a consequence of the above, the Council's Public Participation rules be revised accordingly and provide for a common deadline, as for the Cabinet, for public questions and representations to any and all meetings which currently permit of such participation.*

**12 Appointment of Chairmen and Vice-Chairmen of Committees**

Councillor Hughes to move:

*"that members shown in the Appendix circulated at the meeting be elected Chairmen and Vice-Chairmen of Committees as indicated therein to hold office until the date of the Annual Meeting of the Council in 2018."*

**13 Appointments to Outside Bodies**

Councillor Hughes to move:

*(a) that members shown in the Appendix circulated at the meeting be appointed to those outside bodies listed to hold office until the date of the Annual Meeting of the Council in 2021 or such other date as indicated therein;*

*(b) that the Chief Executive be authorised to approve such changes to representation on the above bodies detailed in the Appendix circulated as may be notified from time to time by the relevant political group to which those places have been allocated by the Council.*

**14 Petitions from Members of the Council**

**15 Public Participation: Petitions, Questions and Representations**

Petitions, Questions or Representations from Members of the public in line with the Council's Petitions and Public Participation Schemes.

**16 Questions from Members of the Council**

Answers to questions from Members of the Council pursuant to Standing Order 17.

**17 Devon County Council Constitution**

The Leader of the Council to move:

*"that, subject to necessary amendments to reflect the foregoing, the Council adopt formally the existing Devon County Council Constitution (previously circulated)"*

**18**    **Notices of Motion**

There are no Notices of Motion.

### **Access to Information**

Copies of any memoranda, reports or minutes, which are not circulated herewith or as separate documents, may be made available to Members upon request. A Minute that relates to a matter which has been delegated to any Committee the Minutes of which are contained herein is denoted by an asterisk in the margin. Minutes of the Council's Cabinet and of the Health & Wellbeing Board and the Devon Pension Board do not form part of this Agenda but are reproduced herein for convenient reference.

Agenda and decisions of the Council, the Cabinet and of any Committees contained herein, together with the Health & Wellbeing Board and the Devon Pension Board referred to above, are published on the County Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

### **Interests**

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

### **Questions from Councillors**

A Member of the Council may ask the Leader or the appropriate Cabinet Member a question about any subject for which the Leader or Cabinet Member has responsibility. Questions must be delivered to the Chief Executive by 12 noon 4 working days before the meeting

### **Public Participation**

Any member of the public resident in the administrative area of the county of Devon may submit a formal written question to the Leader upon a matter which, in every case, relates to the functions of the Council. Questions must be delivered to the Chief Executive by 12 noon 4 working days before the meeting

Alternatively, any member of the public who lives in the area served by the County Council may make oral representations on any matter relating to the functions of the Council. Such representations will be limited to 3 minutes, within the overall time allowed of 30 minutes. If you wish to make such a representation, you should, via email or letter, submit a brief outline of the points or issues you wish to raise before 12 noon the day before the meeting takes place

For further details please contact Karen Strahan on 01392 382264 or look at our website at:

<http://new.devon.gov.uk/democracy/guide/public-participation-at-committee-meetings/>

### **Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

### **Emergencies**

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

### **Mobile Phones**

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: [centre@devon.gov.uk](mailto:centre@devon.gov.uk) or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



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